

Interfund Transfer

Description of interfund transfer request	Student ID or PO#	Fine or Work Order#	Itemized Amount

Fund to receive money (Choose only one) General Capital ASB Trust	
Revenue account code with object code to receive money (credit)	Amount
Total to be credited	

Prepared by _____ Date _____

Supervisor approving request _____ Date _____

Fund to pay money (Choose only one) General Capital ASB Trust	
Account code with object code to pay money (debit)	Amount
Total to be debited	

Budget Authority Signature _____ Date _____ If ASB _____
Student Activity Representative

Activity Advisor _____

ASB Treasurer (Staff) _____

Primary Advisor (Administrator) _____

For Accounting Use Only:

IJE #: _____ Posting Date: _____

Fine: _____ Reviewed: _____